

Auditor Job Position

The British Assessment Bureau (BAB), one of the UK's top ISO Certification Body's, is recruiting Auditors in various regions throughout the UK.

Previous knowledge of ISO standards and 3rd party auditing (external auditing) is not essential as full training will be provided, however, experience in business management, internal auditing or management systems would be beneficial.

This position will suit candidates who are prepared to work from home and attend daily pre-scheduled appointments within their local area. Occasionally you may also be required to attend appointments outside of your 'region' which may involve an overnight stay.

An award-winning Customer Services Team will manage your appointments; however, you will be responsible for managing your workload outside of appointment time and reporting to your manager.

Responsibilities and Duties

- Auditing management systems against the requirements of the ISO standard
- Producing reports and follow-ups in a timely and professional manner
- Commitment to the company's Code of Ethics
- Continuous Professional Development

Qualifications and Skills

- Strong organisation and communication skills
- Ability to manage your own workload
- Experience of building and managing relationships with stakeholders
- Valid driving license (maximum 6 penalty points)

Salary and Benefits

- Company Car (Volkswagen T-ROC)
- 22 days paid holiday plus bank holidays (increasing with service up to 27 days)
- Salary commensurate with experience